

**Bridgeport Public Library
Board of Directors
Regular Meeting
January 26th, 2021.**

Virtual Meeting: (701) 802-5395

Access code: 8470711

- A. Call to Order
- B. Approval of Agenda
- C. Secretary's Report
 - a. Approval of Minutes
 - i. December 15th regular meeting
- D. Treasurer's Report
 - a. Status of Finances
 - b. Invoices & Bills
- E. Director's Report
 - a. Statistics
- F. Policy Committee
- G. Public Comments
- H. Old Business
 - a. 2021 Board officers
- I. New Business
 - a. Furnace replacement
- J. Board Comments
- K. Adjournment

Bridgeport Public Library
Board of Directors
Regular Meeting Minutes (Virtual Meeting)
December 15th, 2020
5:30 p.m.

- A. Call to Order:
Meeting called to order at 5:32 p.m.
Members: William Cannon, Charles Booth, Juanita Foxx, Marlene Muhlenkamp, Marcia Sinclair
Members absent: Gerardo Gonzalez
Director Present: Amber Hughey
Public Guests: Ta'kesha Montgomery (newly elected to Board of Directors, will assume duties in January)
- B. Approval of Agenda:
Motion to approve agenda as presented by Muhlenkamp, supported by Booth.
Motion carried.
- C. Secretary's Report
a. Approval of Minutes
i. November 17th regular minutes. Booth moved to approve as recorded, Muhlenkamp supported. Motion carried.
- D. Treasurer's Report
a. Status of Finances reviewed.
b. Invoices & Bills reviewed. Motion to approve invoices in the amount of \$31,293.63 by Booth, supported by Sinclair. Motion carried.
- E. Director's Report
a. Next Level Leadership: University of Michigan grant received to allow Director to attend conferences and supports a community project. On-line and possibly in-person meetings.
b. 91 new accounts established as patrons since April.
c. Discussion of statistics reviewed. Possibility of contest related to circulation for 2021 for patrons that wish to participate.
d. Election votes reviewed.
- F. Policy Committee: No report
- G. Public Comments: Ta'kesha expresses excitement to see how library is being used in spite of Covid pandemic.
- H. Old Business:
a. 2020 Budget amendments reviewed. Motion to approve as amended by Booth, supported Foxx. Motion carried.
- I. New Business:
a. 2021 Budget discussed. Motion to approve as presented by Muhlenkamp, supported by Booth. Motion carried.

- b. 2021 staff raises reviewed. Motion for staff raises as proposed by Foxx, supported by Booth. Motion carried.
- c. 2021 Board meeting dates: Proposed meetings change to 4th Tuesdays for 2021.
- d. 2021 Board Officers: Motion to postpone election of board officers until January by Sinclair, supported by Booth. Motion carried.
- e. Go completely fine free in 2021 (videos). Higher return rate noted with fine free policy for books has been noted. Motion to go fine free for videos by Booth, supported by Foxx. Motion carried.

J. Board Comments

- a. Discussion of pros and cons of virtual meeting
- b. Discussion that contribution to Alzheimer's support was made by Bridgeport Public Library in memory of Helen Gonzalez.

K. Adjournment

Motion to adjourn by Foxx, supported by Sinclair. Motion carried. Meeting adjourned at 6:09 p.m.

Next meeting scheduled January 26, 2021 @ 5:30 pm.

Minutes taken and transcribed by Sinclair.